

## Colbert PTO Meeting Minutes 09/07/23

Start 3:30

### In attendance:

Jenny Schneider  
Andrew Morrison  
Menlair Kendel  
Kim Brewer  
Kylie Lahr  
Jess Henry  
Heather Dial  
Hailey Molan  
Shanon Knopik  
Natalie Wilkes  
Karen Christopher  
Kelli Newton  
Erika Dubinsky  
Cari Trowbridge  
Nikia Ernst  
Sarah Quirke  
Sarah Bowers  
Brittany Johnson  
Jana Troyer  
Sam Grant  
Jenn Hoglund  
Cassi Ravenscroft

### Order of Events:

Greetin/ Attendance Pass Around

Jenny Schnieder introduced herself as current PTO President for final year. (2 year term-limit)

All Board Position members introduce themselves

### Cari Trowbridge announcements:

Refresh: Building (new flooring)

Reconnect: MAC program halt, and reintroduction to growing team levels

Refocus/Redefining: Working to create a new vision/mission statement and want feedback from parents

Kindergarten 1<sup>st</sup> day! (9/8) Coffee/ tissues for parents of K's. Will set up at Bus Loop gate. Heather Dial and Jana Troyer to help set up.

Teacher Funds Requests: (Teachers in attendance spoke of gratitude of funds requests being approved and the impact it has on the students. Teachers also spoke to current funds requests. PTO board reiterated to staff to please ask for funds requests as there is a "healthy budget" this school year.

**4<sup>th</sup> Grade Team:** WA State Curriculum (Funds Request made) \$870. Benefits 85 students for the year.

No Planetarium this year

Likely upcoming Funds Requests:

Owl Pellets

Field Trip to Central Pre-Mix (Science) Funds Request made. \$190. Benefits 76 students. Buses will be needed.

**DLC (Erika Dubinsky)**- Field Trip to Greenbluff on 10.20.23 (Funds Request made) \$231 + \$63 (for Paras to attend). Benefits 24 Students. Buses needed.

**Hailey Molan and Jess Henry:** Scholastic News (Funds Request Made) \$155.3. Benefits 37 Students. Classes will share a set of readers between the 1<sup>st</sup> and 2<sup>nd</sup> grade classes- "read with a buddy"

**Kelli Craig:** \$88 Sensory items for classroom. May need to come from teacher allocation.

**Emily McPeek:** Field Trip for Kindergarten to Hidden Acres \$462. Buses will be needed.

As Funds Requests were presented to the board at the meeting, President Schneider spoke to waiting until the budget meeting is completed before voting on Funds Requests. Budget meeting time TBD (either 09.14.23 or 09.15.23). Meeting time will be set ASAP.

**Old Business:** Spokane Indians Game on 09.03.23. Jenny S to call SI and get feedback

Ice Cream Social- Success! Abundance of Ice Cream will be used for Popsicles on the Playground event

**New Business:** Colbert Website updated by Kylie Lahr. In order to provide a streamlined process for the parents, and reduce the number of papers/flyers sent home, most all information will be moving to a digital platform. The website will have links/ QR codes for calendar, PTO links, etc. One place to look for information, and increased stewardship of resources by reducing paper costs.

**Volunteer Eligibility Renewal:** All volunteers must be cleared (renewed background check) by Mead School District every 2 years. Volunteers will need to initiate this process to ensure they are cleared, and are encouraged to complete this process as soon as possible to ensure eligibility *before* volunteering.

**Board Positions:** Jana Troyer and Nikia Ernts will be sharing the secretary position this school year. We will also need to remove previous Board Members and adding in new treasurers in place for bank accounts. Still looking for VP and President for 2024-2025 school year.

**Bite 2 Go:** PTO provides fruit items (purchased through Nutritional Services) Jenny Heeter currently coordinates this effort (Thursday afternoons) Looking for a person to take this over for 2024-2025 school year.

**Popsicles on the Playground:** 09.28.23 Opportunity for Meet and Greet for parents/build community.

**Popcorn Friday:** PTO will continue to provide Popcorn Friday (once a month) for all students. Jenny Heeter and Angela McDonald currently spearhead, but we will need to have new leads for the 2024-2025 school year.

**Apex Fund Run:** Apex will be returning for the Fun Run this year. 09.24.23 Pep Rally and kick-off) thru 09.25.23. (fund run event) Apex staff onsite each day to teach leadership/build community). PTO website also displays a link to donate directly to the PTO.

**Colbert T-shirts:** These should arrive on 09.08.23 will be handed out soon thereafter to each Colbert student and staff member. FRIDAYS will be spirit days, where students and staff are encouraged to wear school colors.

**Grandparents' /Special Person Day:** 10.11.23 Brainstormed ideas on how to ensure this event is awesome and goes as smoothly as possible, especially as it coincides with Book Fair/Conference Week.

**Teacher Allocation:** In previous years, the teacher allocation was based on funds raised. For the 2022/2023 school year, teacher allocations were level-set so each teacher received very similar allocation (approx. \$300). Teacher allocation funds must be used during the school year, as they cannot be rolled over.

Cari Trowbridge spoke of considering a purchase to be available to a majority of the staff (classroom teachers) to help the dyslexic students throughout the school. Will provide more information as it becomes available.

Thank everyone for coming!

End time 4:35

OUR NEW PTO TREASURER: CASSI RAVENSCROFT NEEDS TO BE ADDED TO THE STCU BANK ACCOUNT. CONNIE HANLEY NEEDS TO BE REMOVED. PTO BOARD OFFICERS SIGNATURES ARE REQUIRED AT THE END OF THESE MINUTES.

SIGNATURES REQUIRED FOR STCU:

President: Jenny Schneider

President-Elect: (none)

Secretary- Jana Troyer and Nikia Ernst

Treasurer(s)- Nicole Corativo and Cassi Ravenscroft

Volunteer Coordinator- Sarah Quirke

Bingo Coordinator- Shanon Knopik

Hospitality- Jana Troyer

Historian(s)- Heather Dial and Cassi Ravenscroft

Publicity Coordinator(s)- Shanon Knopik and Kylie Lahr